



Springfield Utility Board
 Energy & Conservation Services
 223 A St. Suite B
 Springfield, OR 97477
 541-746-0963

SPRINGFIELD UTILITY BOARD DUCTLESS HEAT PUMP PROGRAM

WHO IS ELIGIBLE TO PARTICIPATE?

- Residential customers who own an existing manufactured or single family home that currently is using an Electric Forced Air Furnace or permanently installed zonal electric heating (including hydronic systems) as the primary method of home heating. (Including rental property)
- If natural gas service or any fossil fuel is currently being used in the home as a fuel source for the heating system, the fossil fuel heating appliance must service **LESS** than 50% of the home's total conditioned living (area) space.
- Manufactured & Single family site built homes, i.e. detached, duplex, triplex, or fourplex dwellings.
- **NOT ELIGIBLE TO PARTICIPATE IN SUB'S DUCTLESS HEAT PUMP PROGRAM** if the house is heated by a fossil fuel central furnace, fossil fuel hydronic system or ducted heat pump system.

WHAT FINANCIAL INCENTIVES DOES SUB OFFER?

- \$800 rebate OR 0% loan available up to \$7,000. (Programs subject to change)

WHAT TYPE OF DHPs QUALIFY FOR THE PROGRAM?

- Minimum HSPF Standards- 9.0 for Single Head Systems
8.0 for Multi-Head Systems
- Must be installed on a dedicated electrical circuit, according to manufacturer's specifications and the best practices for installing DHP guide by an HVAC company who attended a NW ductless orientation.
- Must be installed with the use of a vacuum pump.

REQUIREMENTS:

- Technician must have successfully completed the manufacturer's training for the specific DHP system installed.
- SUB's *Homeowner Participation Form*, together with contractor's proposal, must be completed and submitted prior to DHP system installation.
- Sign SUB's *Homeowner Participation Form* to confirm eligibility.
- Contractor must complete and submit SUB's *Contractor Invoice Form*, together with contractor's invoice, before installation can be finalized.
- Home must have ceiling, wall, floor insulation. SUB minimum requirements for insulation are: Ceiling >R11, Floor >R11, Wall >R0. **All homes must be verified by SUB, please call 541-746-0963.** If the home does not meet the minimum insulation requirements, the customer may qualify for a rebate or loan to install insulation. (See weatherization program information)

LOAN: YOU MUST APPLY THROUGH SUB TO OBTAIN THIS SPECIAL RATE:

- 0% interest rate, maximum loan term 60 months.
- \$7,000 cap (The cost of a new DHP system can exceed the \$7,000 loan cap. Customer responsible for additional financing). **Important note:** You are responsible for any binding contracts signed prior to loan approval and authorization.
- Application and loan serviced by Pacific Cascade Federal Credit Union.

HOW DO I GET MY DUCTLESS HEAT PUMP INSTALLED?

1. First, confirm with Conservation Services that the home insulation requirements are met.
2. Obtain bids from any of the contractors on the list provided by SUB. SUB does not recommend any specific contractor or product.
3. Rebate Option: Complete and sign the *Homeowner Participation Form* and *Rebate Election Form*, return to SUB. Upon approval by SUB, schedule the work with your contractor.
4. Loan Option: Complete and sign the *Homeowner Participation Form*, *Rebate Election Form*, and the Pacific Cascade Federal Credit Union loan application and return it to SUB. Important note: You will be responsible for any binding contracts signed prior to loan approval and authorization. Upon loan approval schedule the work with your contractor.
5. When the installation of the DHP system is complete, your contractor will notify SUB for inspection. After SUB has inspected the installation and all paperwork has been submitted and approved, SUB will issue the rebate check or provide Pacific Cascade Federal Credit Union authorization to fund the loan.

LOAN TERM GUIDELINES

Program & Funding levels subject to change without prior notification.

\$1,000 to \$2,000 36 MONTHS	\$2,001 to \$4,000 48 MONTHS	\$4,001 to \$7,000 60 MONTHS
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